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# Louisiana Housing Finance Agency



## Legal Department

Christine Bratkowski  
Keith Cunningham  
Leslie Strahan

September 12, 2007

## Table of Contents

Memorandum to Commissioners .....	3
Preliminary Agenda .....	4
Minutes.....	5

## **MEMORANDUM**

**To:** Commissioner Allison Jones, Chairman  
Commissioner Mark Madderra  
Commissioner Lisa Woodruff-White  
Commissioner Adell Brown, Jr.  
Commissioner Guy Williams

**From:** Christine Bratkowski, Keith Cunningham and Leslie Strahan, Legal Department

**Date:** September 7, 2007

**Re:** Legal Committee

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There will be a Legal Committee meeting, Wednesday, September 12, 2007 at 10:00 a.m., at Louisiana Housing Finance Agency, Committee Room 1, located at 2415 Quail Drive, Baton Rouge, LA.

If you have any questions or concerns, please contact us.

September 12, 2007

### **LEGAL COMMITTEE MEETING**

A regular meeting of the Louisiana Housing Finance Agency Legal Committee will be held on Wednesday, September 12, 2007, at 10:00 a.m., Louisiana Housing Finance Agency, Committee Room 1 located at 2415 Quail Drive, Baton Rouge, LA, by order of the Chairman.

#### **Final Agenda**

1. Call to order, roll call and introduction of guests
2. Approval of the minutes of May 9, 2007 Committee Meeting
3. Update on Katrina Cottages Cooperative Endeavor Agreement and FEMA AHPP Agreement
4. Update on Willowbrook and Gaslight
5. Update on Agency Trust Fund
6. Defaulted 202 Properties
7. Other Business
8. Adjournment

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Milton J. Bailey, President

Pursuant to the provisions of LSA-R.S. 42:6.1, upon two-thirds vote of the members present, the Board of Commissioners of the Louisiana Housing Finance Agency may choose to enter Executive Session, and by this notice, the Agency reserves its right to go into Executive Session as provided by law.

**Louisiana Housing Finance Agency  
Legal Committee Meeting Minutes  
Wednesday, May 9, 2007  
2415 Quail Drive  
Committee Room 1  
Baton Rouge, LA 70808  
9:00 A.M.**

**Commissioners Present**

Allison A. Jones, Chairman  
Dr. Adell Brown, Jr.  
Guy Williams  
Greg Gachassin

**Commissioners Absent**

Lisa Woodruff-White  
Mark Madderra

**Legal Counsel Present**

Keith Cunningham  
Christine Bratkowski  
Wendell Clark  
Wayne Neveu

**Staff Present**

Brenda Evans  
Louis Russell  
Dana Pitts  
Loretta Wallace  
Nicole Johnson  
Melanie Brocato

**Others Present**

Chairman Allison A. Jones called the meeting to order at 9:36 a.m. and asked for roll call.  
A quorum was established.

1. Call to order, roll call and introduction of guests

2. **Approval of the minutes.** A motion was made by Commissioner Allison Jones, and a second by Commissioner Guy Williams to approve the minutes of the May 9, 2007 Legal Committee meeting. The minutes were approved.
3. **Katrina Cottages Cooperative Endeavor Agreement and FEMA AHPP Agreement.** The committee has done everything they can do to get the contract finalized. The committee is waiting for the FEMA final budget. When we have the final budget and contract we can move forward with Cypress Group. Dana Pitts is waiting on insurance quotes.
4. **Report on Willowbrook and Gaslight Litigation.** Wendell Clark, Long Law Firm gave a summary of the litigation on Willowbrook and Gaslight. After discussing the many issues facing these properties a motion was made by Allison Jones and a second by Dr. Adell Brown to look into litigation for the June meeting. Upon a motion by Allison Jones the committee went into Executive Session.
3. **Discussion of Year 15 Policy and Procedures (Qualified Contracts) IRS Code Section 42(h)(6)(E)(i)(II).** This item was deferred to the June meeting agenda.
4. **Other Business.** No other business to discuss.
5. **Adjournment.** The meeting adjourned at 10:21 a.m.